

## ALL SAINTS BIDDENDEN PCC

Minutes of virtual Zoom meeting of the PCC held on 25 May 2021 at 7.30pm.

**Present:** Ann Courtness (Chair), Anne Webster, Julie Lupton, Peter Cutts, Tanya Ling (Minutes secretary)

Item		Action
1	The meeting opened in prayer.	
3	<b>Apologies for absence.</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4	<b>Minutes of the previous meetings held on 16th March 2021</b> <ul style="list-style-type: none"> <li>• Minutes from the meeting on 16th March 2021 were adopted as a true record and approved online.</li> </ul>	
5	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>• Welcome Leaflet – Anne W to still look at this. She would like some quotes from Biddenden congregation. <b>Action</b> Anne to draft something for the next PCC meeting in July.</li> </ul>	<b>AW</b>
6	<b>Open Forum</b> <ul style="list-style-type: none"> <li>• In Need donation of £1K in cash was posted through Brian Bennewith's door – a very generous donation and the PCC need to be sensitive how to acknowledge this donation. A thank you has been printed in the June Parish magazine. Currently a balance of £1500 in the In Need fund. Another Christmas Cheer voucher scheme for this year was suggested. Helen Tester, deputy head at the primary school could be asked if monies would help for uniform, school shoes, etc. <b>Action</b> Anne W to follow up on possibility of another Christmas Cheer voucher scheme and/or contact the school about donations towards school uniforms for those in need.</li> <li>• Open Forum to be moved to the end of the agenda. <b>Action</b> Office to change Open Forum to AOB and place at end of the agenda for the June meeting</li> </ul>	<b>AW</b>  <b>Office</b>
7	<b>Correspondence</b> <ul style="list-style-type: none"> <li>• Email received from Paul Webster about a churchyard nature observation which was seen in <i>Christian Today</i>. Churches sign up to take part in a national count over the summer that will assess the level of nature in Britain's churchyards. This has been forwarded to Mark Clixby as part of his biodiversity project.</li> <li>• Mark Clixby has marked out squares in the churchyard as part of the biodiversity project to increase the wildlife in the churchyard. This is part of a village effort to enhance wildlife in the area.</li> <li>• Email sent to Ann C from a Cranbrook student would like to take aerial photos using a drone as part of their A-Level studies. PCC were happy for this to go ahead. <b>Action</b> Ann to ask if we can have copies of the photos.</li> </ul>	<b>AC</b>
8	<b>Interregnum update</b> <ul style="list-style-type: none"> <li>• The upcoming section 11 meeting next week will be held at Charter Hall to agree the Statement of Need section of the Parish Profile document which is used to advertise the vacancy.</li> <li>• Ann C confirmed that the Parish Profile sub-group are making good progress with the document and getting ready to advertise for the new incumbent in August.</li> </ul>	
9	<b>Finance update</b> <ul style="list-style-type: none"> <li>• Peter sent out a report to the PCC before the meeting.</li> <li>• £10K from the investment fund is to be liquidated and placed into the current account.</li> <li>• Signatories for accounts need to be reviewed which Peter is working on. It was proposed that Peter and Julie to become co signatories for flower account. All in favour.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Current account needs Alex and Paul Webster to be removed as signatories. We need a minimum of 3 signatories and max of 5. Martin Giles is due to be elected as a new churchwarden. The PCC were all in favour of adding Martin G as a signatory.</li> <li>• Joint benefice account – Fran Lester and Alex are to be removed as signatories. Account should run with Tom, Edward, Ann, Peter and Ewa.</li> <li>• Parish magazine advertising account – Alex to be removed as a signatory.</li> <li>• CCLA investment account – Alex and Paul to be removed. Julie to be added.</li> </ul>	<b>PC</b>
<b>10</b>	<b>Fabric</b> <ul style="list-style-type: none"> <li>• Julie sent a report to the PCC before the meeting.</li> <li>• Lady Chapel still has some damp but contractor should be back by June to finish this work.</li> <li>• Monitoring North Wall movement using Tilt meters is being reported 3 times per day. 2<sup>nd</sup> quarter bill is due at the end of May.</li> <li>• Sound system is not working well but no updates from Neil Kavanagh.</li> <li>• 5 year electrical inspection to be carried by CES in September – see email sent by Julie.</li> </ul>	
<b>11</b>	<b>Churchwarden's report</b> <ul style="list-style-type: none"> <li>• Zoom services have been discussed to determine how often the benefice will offer them. Currently we are running one service each month. Still need to discuss further if this will continue once restrictions are fully lifted.</li> </ul>	
<b>12</b>	<b>PDO &amp; Safeguarding</b> <ul style="list-style-type: none"> <li>• Julie sent a report to the PCC before the meeting.</li> </ul>	
<b>13</b>	<b>John Mayne school</b> <ul style="list-style-type: none"> <li>○ John Mayne school is going to become part of the Tenterden Academy Trust in about a year.</li> <li>○ The current head, Sharon Bailey, is an interim head for one year so it is not clear when a new head will be in place.</li> </ul>	
<b>14</b>	<b>Health and Safety</b> No update – PCC are still looking for a new H&S officer.	
<b>15</b>	<b>Magazine</b> <ul style="list-style-type: none"> <li>• Thank you to Anne and Paul for all their work especially through the lockdowns. The magazine has been a great support to all.</li> </ul>	
<b>16</b>	<b>Events and fundraising</b> <ul style="list-style-type: none"> <li>• Julie sent a report to the PCC before the meeting.</li> <li>• Church Fete and Big Breakfast are still going ahead pending current government guidelines.</li> </ul>	
	<b>FAB</b> <ul style="list-style-type: none"> <li>• Two FAB events are coming up – Bridge party on 5<sup>th</sup> July and FAB Treasure Hunt on 7-8<sup>th</sup> August . <b>Action</b> Office to add FAB as a separate item to the next agenda</li> </ul>	<b>Office</b>
	Date of the next meeting – 6 <sup>th</sup> July in the church at 7pm, 26 <sup>th</sup> July (Combined PCC at Smarden church) – time tbc.	

The meeting closed with prayers at 9pm