

St Michaels PCC

Minutes of a meeting of the PCC held on Monday 13th May 2019 at 7.30pm in the Charter Hall

Present – Tom Hay (Chair), Alex Bienfait , Stuart Tucker, Edward Demery, Tony Lush, Vivienne Rose, Ewa Loffstadt, Tanya Ling (Minutes Secretary)

| Item | | Action |
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| 1 | The meeting opened in prayer with Alex. | |
| 2 | Apologies for absence Mike Barkway | |
| 3 | Minutes of the previous meeting on 18 March 2019 were distributed to the PCC before the meeting for review. Minutes were agreed and signed by Tom Hay. | |
| 4 | Matters arising from March minutes :- <ul style="list-style-type: none"> • Item 13 -Notice of coffee before Smarden Mattins service needs to kept in the pew sheet. Will be continued for the rest of the year, and then reviewed. • Edward requested If significant errors spotted in the pew sheet, if Alex will send out an e-mail to congregation to update them. • Item 4 – Tony Lush will speak with people who are interested in serving without robes. • Item 8 – Ewa confirms that the CAF payee details have been amended. • Item 13- the tiles that were blown off were fixed by Lester Millen for no charge. Edward has thanked him for this. | TL |
| 5 | Open Forum <ul style="list-style-type: none"> • There was a request to have PCC minutes sooner to ensure time is given for actions. The Benefice office has been very busy with APCM work, as well as absences due to Easter holidays which has resulted in late minutes. Action Office will endeavor to send them out sooner. • Stuart requested PCC discuss installation of hand sanitisers for the church Action Office to add to the July agenda • Barbara Spear has asked to be a sidesperson. All in Favour | Office Office |
| 6 | Correspondence None | |
| 7 | Nave Altar Review <ul style="list-style-type: none"> • The experimental period for the introduction of the nave altar has ended and feedback has been received from the congregation. • The feedback told PCC that there are strong feelings on both sides of the argument; in other words there was no unanimous point of view. Some expressed the hope of retaining it's use, while others wanted us to | |

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| | <p>abandon it's use altogether. There were also many comments that focused not on the use of the altar but where communion is received.</p> <ul style="list-style-type: none"> • Taking into account all the feedback we received, the PCC decided not to abandon the use of the nave altar but did agree that communion would be taken at the High Altar. In addition, it was also agreed that we would look at creating a more suitable Nave Altar. We will continue to review this and will be doing so early in 2020. Proposed by Edward, seconded by Tony. All in Favour. Action Office to add March 2020 review to the agenda next year. • In addition the PCC requested proposals for a more suitable communion table. The current temporary table creates a visual barrier to the high altar. Action Alex to speak with some furniture maker contacts that he know. • The PCC observed that many congregation members continue sit spread out around the church. This has many impacts including singing of hymns, as organist can not hear the congregation sing. Action Church warden and Alex to look at how to rope off certain areas to see how it would work. | <p>Office</p> <p>AB</p> <p>AB/CWs</p> |
| 8 | <p>Finance update</p> <ul style="list-style-type: none"> • Ewa sent out a finance report to the PCC before the meeting for review. No questions were raised on the report. • Action Ewa to send Edward the insurance payment details for FOSC contribution. | <p>EL/ED</p> |
| 9 | <p>Ministry</p> <ul style="list-style-type: none"> • The confirmation service went well. Alex Bishop would like to thank all who helped. • Active Church numbers are stable and Alex is trying to arrange a meeting. Jeremy Carey to come to the next service. • Increase number of baptism coming up. Noted that recent funerals are taking over an hour and the time of the funeral is taking up to one month from the date of death. • Home communion is increasing and Alex has initiated a lay team to help with this starting with Tony Richter. • Tom has prepared a new organist contract for appointment of Mark Wilson. Alex due to meet Mark on 30th May. Arrangements regarding the Sunday's he plays to be confirmed. Jane Whitely offering to play the 4th Sunday. • Photocopier contract due for renewal. A review has found that over 5 year period we have paid much more than originally budgeted, about £3000. Alex has sought to have a response from the current supplier since this issue has been raised with them. Alex has also taken informal | |

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| | legal advice (from Clive Thomas, lawyer from Biddenden) to see if we can recoup these losses. | |
| 10 | Magazine <ul style="list-style-type: none"> Numbers are currently stable. | |
| 11 | H&S <ul style="list-style-type: none"> Risk Assessments require to be redone for the chancel step. Action. Tony to look at this. | TL |
| 12 | Heating project <ul style="list-style-type: none"> No further updates. Action Edward to arrange meeting with Marcus | ED |
| 13 | Churchwardens and events report <ul style="list-style-type: none"> Struggling with sides person numbers for weddings this year. Porch redecoration – need to find a local builder and obtain some quotes. Action Edward to check parish magazines, etc to find a local builder Thank you card for Bob Barnes needs to be distributed Action Alex to arrange cards and ensure it is passed around for the collection. Bob’s last Sunday 27th May. Christmas Tree event – one meeting has been held so far. | ED AB |
| 14 | Meetings <ul style="list-style-type: none"> The next meeting will be the combined meeting on 17th June then the PCC meeting on 15th July at Charter Hall at 7.30pm. | |
| | The meeting closed with prayers at 9.10pm | |