

ALL SAINTS BIDDENDEN PCC

Minutes of a meeting of the PCC held on Tuesday 22nd January 2019 2018 at 7.30pm in the Cabin

Present: Alex Bienfait (Chair), Ann Courtness, Paul Webster, Joanna Winston, Julie Lupton, Tanya Ling (Minutes secretary)

| Item | | Action |
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| 1 | The meeting opened in prayer. | |
| 2 | Apologies for absence. Peter Cutts | |
| 3 | Minutes of the previous meeting on combined meeting on 3rd December 2018 and the meeting on 6 November 2018 were presented. The minutes were discussed and no amendments required. Adopted and signed by Alex Bienfait. | |
| 4 | Matters Arising:- <ul style="list-style-type: none"> • Church phone – Tecdesk corded desk phone has been suggested to be used in the church. Like a mobile, a SIM can be installed. Suggested to go into the kitchen which can be accessed using the key. The phone can be bought from eBay for about £50. Many people cannot use their mobile phone in the church currently. PCC has decided to wait until the Vodafone mast is up to get a better selection of providers. Action Office to add to agenda in May • Key inventory – Action Anne will revise the key inventory list and remove keys from persons who are not on the list. Action Alex to set up another key safe for the church nearer the church as well as the one next to the Rectory front fence. • Fire drill – Alex is aware that the people who work/attend church need to be made aware of what needs to be done during a fire drill. Action Alex to contact Duncan Horlock to arrange a date for him to come and give guidance on this.. | Office AC/AB AB |
| 5 | Open Forum <ul style="list-style-type: none"> • Paul raised the issue that the floodlights are coming on at odd times. The floodlights are on separate circuits and are proving difficult to set. Action Julie will mention to Martin that the timer is set incorrectly. • Screen leading to the Tower area is not locked Action Alex to buy a lock for this. • Vestry to be tidied including elevated corner cupboards Action Anne will sort out this space. | JL AB AC |
| 6 | Correspondence <ul style="list-style-type: none"> • Ecclesiastical insurance email and Innovaton e-mails have been received giving notice on the oak tree and garage issue. New garage is to be built costing £48K. No further action to be taken by the church. • Thank you letters received from John Mayne and MAF. Thank you letter sent to FAB from Biddeden PCC for the £11K donation. | |
| 7 | Finance Update <ul style="list-style-type: none"> • End of year 2018 accounts for All Saints look good and are in credit. • FAB payment of £11K was not mentioned in Treasurer's report. Action Office to update Peter. • List of cheques in the report was very useful and the PCC have requested to keep this section in the finance report going forward. • Query on the £1K from Tractorfest for the Flower Festival. Action Office to ask Peter if the £1K to the Flower Festival from Tractorfest was included. The PCC would like to thank Peter for his work on this report. | Office/P C Office/P C |

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| 8 | <p>Welcomer's project update</p> <ul style="list-style-type: none"> Joanna will be looking into this in more detail shortly. Action Office to add to March agenda. Welcomers rota to be done and noted that we are very low on welcomers. | Office |
| 9 | <p>Keeping the Church open update</p> <ul style="list-style-type: none"> Alex is glad to see the number of candles lit in the church. No issues have occurred. | |
| 10 | <p>John Mayne school</p> <ul style="list-style-type: none"> In need of new governors especially parent governors. Relationships between parents and governors are not as good as they could be. Staging to be removed from the church which still needs to be done. Thanks to Lindi Harrman for the way she represents the church at meetings, grateful for her input. | |
| 11 | <p>Ministry Update and Service Planning</p> <ul style="list-style-type: none"> Service planning – Mothering Sunday, 31st March will be a combined benefice service at Smarden at 10am. Alex has spoken with the families who would attend and they are happy with this time. No Mothering Sunday service in Biddenden. Confirmation service will be on 8 April with Bishop Trevor at Biddenden. Active church – on average 15-20 children and 15 adults attend this service, Pastoral – only 2 weddings at Biddenden this year. Action Alex to write a piece on baptism to see if that helps. Many home visits with home communion in both Biddenden and Smarden being made by Alex. Updated Privacy Policy – Action Office to send out to PCC to review as per November minutes. Apollos Trust – 4 new Trustees appointed including a new Treasurer. School worker in New Romney now stepping down. Walk Church – still continuing and Alex to give a presentation about it to a Fresh Expressions event and writing an article for the Arthur Rankin institute. Church Plan review in December 2018– Alex has updated the plan with the suggested ideas from the Combined PCC meeting and distributed to both PCCs. Next step is to determine actual objectives for 2019 - with the new housing coming the new welcome pack is essential. Churchyard – no updates on this yet Action Alex to look into this to determine if we need a faculty | <p>AB</p> <p>Office</p> <p>AB</p> |
| 12 | <p>Churchwardens report</p> <ul style="list-style-type: none"> Anne would like to thank to all who helped with the Christmas services, great attendance and a lovely Christingle service of over 300 people. Alex conveyed his many thanks to Anne for her hard work during the Christmas period. Action Office to write a letter of thanks to Revd Keith Fazzani who held the midnight service. Alex thanked Anne for all her hard work. | Office |
| 13 | <p>PDO and Safeguarding</p> <ul style="list-style-type: none"> Report sent out to PCC before the meeting. PDPO listed in the report and to be renewed later in the year | |
| 14 | <p>Fabric update</p> <ul style="list-style-type: none"> £425 work for the work by Steve Clegg needs PCC approval for the church roof work and the lychgate including the work done in November. All in favour. FAB have agreed to pay for this. Sublimitas quote sent for review to the PCC for the tower work for a daily rate, possibly up to 10 days at £250 per day to remove the roots which are in the mortar. This will need approval from the PCC. Part of the Hoffman legacy will be | |

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| | <p>used for this. PCC are all in favour. Action Julie will inform Ecclesiastical insurance for this work.</p> <ul style="list-style-type: none"> • PAT testing needs to be done in the tower. Approval requested for this. All in favour. • Lady Chapel work – the walls have damp. Action Julie will look into getting quotes for this work. Tim Cole to be approached for the first quote. Alex mentioned that the gutters may be a contributory factor? • Tylden Pattenson work – awaiting free structural survey quotation from Morton Partnerships on this. | JL |
| 16 | <p>Events and fundraising</p> <ul style="list-style-type: none"> • Lent appeal – the Events committee to help with this appeal this year. Would like to try envelope pockets. To give something out on 3rd March with details on what the appeal is for. Action Alex to sort an article for the Apollos Trust in the March magazine edition which will help the Lent appeal. On Easter Sunday, Alex to give thanks for these donations so formally recognised to try and get the envelopes returned. • Christian Aid week – no school tea party this year as cakes could not be provided. Coffee morning will be held on 16 May and proceeds to be given to Christian Aid. Could the school children come to the coffee morning on 16 May and ask for cake donations? Action Julie to speak with Gillian to see if this would be possible, possibly with singing and biscuits. • Die Alten Knaben choir coming to All Saints on Christian Aid week (15 May at midday) -as there is no charge for this any donations agreed to go to Christian Aid. • Flower Festival on 25-27th May - organising is well under way. • RA are being done for all events. | AB JL |
| | Date of the next meeting is Tuesday 12 March 2019. | |

The meeting closed with prayers a 9.10pm