The PCCS of

ALL SAINTS BIDDENDEN PCC and

ST MICHAEL AND ALL ANGELS

Minutes of meeting of the PCCs held on Monday 3rd December 2018 at 7.30pm in Charter Hall, Smarden

Present: Rev Alex Bienfait, (Chair), Ann Courtness, Paul Webster, Mike Barkway, Tom Hay, Peter Cutts, Edward Demery, Stu Tucker, Vivienne Rose Tanya Ling (Minutes Secretary)

Item		Action
1.	The meeting opened with prayers led by Alex.	
2.	Apologies for Absence Apologies were received from Ewa Loffstadt, Tony Lush, Julie Lupton, Joanna Winston	
3.	Open Forum/AOB: • Administration of Holy Communion for Biddenden currently out of date so Biddenden would like to add two new servers, Jodie Reid and Suleman Sarfraz to the list. PCCs were all in approval of this. The authorisation forms were completed and signed by Alex and Tanya. These will be filed in the church office. • Administration of Holy Communion for Smarden – Jill Sadler is on the list but queried if she should be removed . **Action** Alex to speak with Jill and Office to add this to the Smarden PCC agenda list for January 2019 for further discussion. Alex and Tanya have signed the respective form. • Stu Tucker was introduced as the new member of Smarden PCC • Readers for Active Church– Stu has confirmed that Helen Garsed and Imogen Barbar have volunteered. **Action** Alex to complete the Reader list and send out to PCC groups. • Smarden hoover needs attention **Action** Stu to liaise with Vivienne and Edward on this • Parish Share Deanery Split –Biddenden will pay £40393 which is 57% of the total and Smarden will pay £30539 which is 43%. This is using an historical formula which is being currently reviewed. **Action** PCCs agreed for quota payments to be set up to the existing ratios but wardens will examine the church attendance statistics in more detail. January payment for the Parish Share will start but can be adjusted in the future if decided.	AB/Office AB ST/ED/VR ED/TH/AC
4.	Church Plan for the next 5 Years Alex had e-mailed the previous church plan to the PCC members to review before the meeting. Discussions were made for new ideas for the future church plan included makine a Welcome Packs from the church for people moving into the newly constructed homes in both villages, church community board in the local shops, photoboards in the church, using the church for farmers markets, church film nights, pizza van to be parked in the church parking area, Active Church sessions to be longer with more activities. **Action** Alex to collate these new ideas and update the Church Plan and distribute the draft to the PCC groups.	AB
5.	Thank you letter/Xmas card – Alex is drafting a thank you card to be distributed to Smarden and Biddenden regular givers. **Action** Stu to forward a copy of of a Xmas scene drawn by one of his children and Alex to use this for the letter. Peter Cutts to send Alex the list of regular givers.	ST/AB/PC
6.	Joint Benefice Finance – Tom Hay distributed the Joint Benefice finance briefing to the PCC groups before the meeting for review. There will be a need to increase to the church contribution from £600 to £660 per month starting next year.	
	The meeting closed with prayers at 8.55pm.	