

	<ul style="list-style-type: none"> Flower account is nearly £3K in credit. Another £1K may come from Tractorfest next month. Action Peter to discuss further with Jeanette. Benenden heating bill received – boiler repair bill was £314 as they came twice. PCC to agree to pay the bill. Action Office to send Ann contact details for Cheeseman & Sons heating in Hawkhurst for future reference and price comparison. Water meter in front of John Mayne school has been located and noted for future checking. Stewardship review in progress. Online payment sole authority is not recognised by the Diocese. Natwest cannot offer dual authority to online banking. As an alternative another PCC member could be granted access to online account Peter confirmed at present he does not make any online payments. PCC agreed to continue with the system we currently use. Regular givers letters - template from last year to be used, around 35-40 people. Action Alex to draft and send this letter before Xmas, Peter to send Alex the list of givers. 	PC Office AB/PC
8	<p>Welcomer's project</p> <ul style="list-style-type: none"> Push forward to next PCC meeting in January 2019. Action Office to add to January agenda 	Office
9	<p>Keeping the Church open</p> <ul style="list-style-type: none"> Great response since this has started, party due to Remembrance Sunday display. 	
10	<p>John Mayne school</p> <ul style="list-style-type: none"> Currently short of governors , apart from the chair, there are only 2 governors. 	
11	<p>Health & Safety</p> <ul style="list-style-type: none"> Mark Clixby sent through a H&S inspection January 2018 report was sent to the PCC before the meeting for them to review. PAT testing to be done Action Julie to organise by end of the year. Fire equipment has been tested. Emergency lighting has been tested by Julie. COSHH testing needs to be done. Action Ann to look into this. Action Office to send RA from CCTV to Mark Clixby. Churchyard RA is done by C Cox but we require a paper copy Action Julie to ask Mark to do this. Choir vestry area to be reviewed for a tidy up with possible trip hazards Action Ann to carry out this check. Action Julie and Ann to review and edit the H&S Inspection document and update it and then send to Mark by the end of the year. 	JL AC Office JL AC JL/AC
12	<p>Ministry Update and Service Planning</p> <ul style="list-style-type: none"> Harvest events went very well with good attendance. Thank you to all who came and helped and enjoyed the day. All Souls services were well received. Remembrance Sunday this weekend. Village Carol Service at 16th December at 6pm. Mothering Sunday suggestions for a Benefice service , Alex has checked last years numbers as low attendance for families. Action Alex to contact families to see if they would support this service. Other ideas 3rd Sunday of the month to be called Breakfast Church has been suggested for next year. 	AB

	<ul style="list-style-type: none"> • Baptisms – children now receive a children's bible. • Home visits are still high • Smarden motion at General Synod – no update • Diocese parish share increase • GDPR policy document has been drafted. Action Office to send out to the PCC to review and sign off. Wedding application form has been amended with a consent box and locked cabinet is still required. Baptism form still to be done. • Grave space reservation minutes from 2017 need clarity. The PCC agree that grave spaces cannot be reserved. 4th Point: Reservation of grave space may result in some spaces not being used at all. 	Office
13	<p>Churchwardens report</p> <ul style="list-style-type: none"> • Phone line in the church– BT has been proposed with 2 week delivery. £420 in first year, then £360 for the following years. ITS is £634 then £534 in subsequent years, Church Telecom, £60 setup and £380 per year. PCC members expressed concern about the cost, no consensus for decision. Action Carry this item forward to January meeting for further discussion and if a mobile option can be used instead. • Smart Meter installed due to 2020 regulations. • Lychgate – Action Ann to resubmit planning application and keep original fee. 	Office AC
14	<p>Safeguarding</p> <ul style="list-style-type: none"> • Julie attended a recent course where it was confirmed that CO course not be offered going forward. The C1 takes around 3 hours to complete. 	
15	<p>Fabric</p> <ul style="list-style-type: none"> • Adam Watts has replaced the lychgate light. £100 which the PCC approved. • Hot water boiler under the sink is not working. Need to get a plumber for a new boiler. Action Julie to look into this. • Roofer replaced slates on the roof, bill to be sent. 	JL
16	<p>Events</p> <ul style="list-style-type: none"> • Flower Festival 2019 - BH May weekend 2019 • German choir on 15th May 2019 	
	Date of the next meeting is the Combined meeting on Monday 3 rd December 2018 at Charter Hall to revisit the church plan for the next 5 years.	

The meeting closed with prayers a 9.40 pm