

St Michaels PCC

Minutes of a meeting of the PCC held on Monday 29th January 2018 at 7.30pm in the Charter Hall

Present – Alex Bienfait (chair), Catherine Wilson, Tom Hay Edward Demery, Ruth Papworth, Mike Barkway, Ewa Loffstadt, Vivienne Rose, Tony Lush, John Lowings, Tanya Ling (Minutes secretary)

Item		Action
1	The meeting opened in prayer with Alex.	
2	Apologies for absence None	
3	<p>Minutes of the previous meeting Monday 6<sup>th</sup> November 2017:-</p> <p>Action points</p> <ul style="list-style-type: none"> <li>Item 10. betrothal needs to be changed to patronal.</li> <li>Item 14. Addition of following text “donated by Gill Clark in memory of her late husband”.</li> </ul> <p>Minutes agreed and signed by Tom Hay.</p> <p>Minutes of the Stewardship meeting on 26<sup>th</sup> September 2017 Reviewed and no updates.</p> <p>Minutes agreed by PCC and signed by Tom Hay</p> <p>Minutes of the Combined meeting on 4<sup>th</sup> December :-</p> <ul style="list-style-type: none"> <li>Item 4. Amendment to Smarden Stewardship Service is at 11am and not 9.15am</li> </ul> <p>Minutes agreed by PCC and signed by Tom Hay</p>	<p>Office. Office</p> <p>Office</p>
4	<p>Open Forum</p> <ul style="list-style-type: none"> <li>Commemoration of the end of WW1 meeting attended by Tony Lush – Paul Brooker has spoken with Alex with respect to church involvement. Bell ringing and the possibility of a ceramic poppy sculpture (the number of poppy’s will reflect the number of individuals remembered on the war memorial). To be displayed inside the church, possibly in a glass case. PCC are all in favor of this display – to confirm if this will be a permanent free standing piece. Action – Tony to follow up</li> <li>Notice Board – Marcus would like to place screws in the wall and hang the board on them. Can the Archdeacon can give a De Minimus authority.? The PCC are all in favor Action – Edward to write or phone the Archdeacon to request this.</li> <li>Deanery Synod update – met last Tuesday and unanimously passed the motion and will now be considered by the Diocesan Synod on the 11<sup>th</sup> March and all welcome to come. It has the Bishops full support.</li> <li>Bishops letter reply– has been reviewed and may be incorrect. We cannot co-opt members who are non-communicant members – please see page 13 on the Church Representation rules, point 14 Action – Alex to write back to Bishop Trevor.</li> </ul>	<p>TL</p> <p>ED</p> <p>AB</p>

	<ul style="list-style-type: none"> <li>Charity for 2018 – Biddenden are continuing to support MAF, specifically Fiona Stevenson for her work in Papua New Guinea this year. Ashford Street Pastors was proposed by Edward and seconded by Mike. PCC all in favor Action - Alex to arrange for the Steet Pastors to come and talk after Lent.</li> </ul>	AB
6	<p>Finance</p> <ul style="list-style-type: none"> <li>Balance report for the year has made a net profit of £228 . Originally forecast a deficit of £5.5K. Action - Final accounts to be completed for the APCM meeting, to be reviewed at the March PCC.</li> <li>Handover to new Treasurer – awaiting bank to confirm signatory change</li> <li>Handover for Joint Benefice treasury work – Tom had a chat with Peter last Friday</li> <li>Revised budget for 2018 to be circulated to the PCC. Action - Ewa/Tom to complete and send to the PCC</li> </ul>	EL/TH  EL/TH
7	<p>Quinquennial update</p> <ul style="list-style-type: none"> <li>18 month time line for actions to do. Edward to arrange a meeting with the sub committee. North west corner of the nave - there is some damp where the flashing has come off. FOSC to pay for this work</li> <li>Hole in the clock tower which is covered by marble and has been there for some time. To be attended to properly.</li> <li>FOSC AGM held recently and are keen to help, need to give them ideas on fund raising objectives. Action – Tom and Edward to discuss further and collate some ideas, possibly a heating project and to discuss at the March meeting .</li> </ul>	TH/ED
8	<p>Church Plan priorities</p> <ul style="list-style-type: none"> <li>Active Church – looking at young persons attendance at church, There was a youth group catchup with Catherine and Chris where they watched Evan Almighty film. Fun evening enjoyed by all. Thank you to Catherine with her continued work on this.</li> <li>Lay Preaching – next steps to consider inviting members of the congregation to take part in helping lead worship and services. Mattins and part of the Eucharist services. Catherine may not be with us after June so Alex will be covering both parishes by himself. Edward has already run lay led service. Very grateful to Edward took this on board.</li> <li>Fair Trade status – Val purchases all FT products. Need to inform ourselves more about what is involved in Fair Trade as it is a topical issue. Fair Trade fortnight is from 26<sup>th</sup> Feb- 11<sup>th</sup> March. Action – possibly draft article for Smarden parish magazine or an FT sermon and update pew sheet</li> </ul>	AB/Office
9	<p>Stewardship campaign</p> <ul style="list-style-type: none"> <li>Tony will be attending another meeting on Wednesday, expecting paperwork from Canterbury which hasn't arrived as yet from Charlotte. Action - Ewa needs to send some figures for this. Action - Tony to send what others have drafted and email to Alex</li> </ul>	EL TL
10	<p>APCM 2018</p> <ul style="list-style-type: none"> <li>Meeting will be on Tuesday 24<sup>th</sup> April at 7.30pm with tea and coffee and meeting to start at 8pm. Action – Edward to arrange volunteers for refreshments</li> </ul>	ED
11	Rectors report	

	<ul style="list-style-type: none"> <li>Looking back, very pleased with congregations over Christmas, esp. the Carols with Cranbrook band.</li> <li>Inter generational epiphany party was a great success, run by Catherine.</li> <li>Couple of baptisms currently booked and six weddings booked to date. Wedding preparation day this coming Saturday.</li> <li>Walk Church is currently being prepared by Alex and radio interview this Sunday to talk about this. 22 April and 3 June are the dates for Walk Church.</li> <li>Apollos Trust has 2 employees now, keeping policies up to date for the charity itself</li> <li>Assembly every 2 weeks at the primary school, end of term service coming to church during Holy Week</li> </ul>	
12	<p>Correspondence</p> <ul style="list-style-type: none"> <li>Nothing to report</li> </ul>	
13	<p>Magazine</p> <ul style="list-style-type: none"> <li>No increase in circulation despite changes haven been made. The school has not sent anything. Action – Tony to speak with Sam Rivolta who may be able to help</li> <li>Price increases for advertising all accepted by local businesses</li> <li>Confidential – printing price increase query from Tom, need to check with Tim. Action – Tony to talk with Tim to confirm</li> <li>Interview of the month is still popular in Biddenden</li> <li>Possibly share information or articles with Biddenden magazine, contact Paul Webster. Action – Alan to possibly to chat with Paul W on this for relevant articles</li> </ul>	<p>TL</p> <p>TL</p> <p>TL/AH</p>
14	<p>Health and Safety</p> <ul style="list-style-type: none"> <li>Report has not been sent to the PCC as Tony cannot edit the pdf file. Action – Tony to send the file to the office to convert to an editable file.</li> <li>Petition to close the churchyard needs to be clarified. Action – Tony to update at March PCC. Query on whether we cannot bury ashes. Action – Catherine to look into this.</li> <li></li> </ul>	<p>TL/Office</p> <p>CW</p>
15	<p>Churchwardens' and Fabric update</p> <ul style="list-style-type: none"> <li>Leaky pipe for radiators - Marcus is looking at this</li> <li>Land outside pub – should we register this to the church? Guidance needed as to next steps with respect to the tree roots and action to be taken. Action – Alex to speak with Linda Cross (ex council employee) who may be able to advice on this . Historically this tree has been pruned/maintained by Canon Philips, a previous rector of Smarden who then fell off the ladder. Ecclesiastical insurance would probably state that the church does not own the land. Action - Ed</li> </ul>	<p>AB</p>
16	<p>Safeguarding</p> <ul style="list-style-type: none"> <li>No update.</li> </ul>	
17	<p>Events</p> <ul style="list-style-type: none"> <li>Choir on Saturday 17<sup>th</sup> March in theevening – organised by Kate Hardy, Edward awaiting further details and once received will update accordingly</li> <li>Flower festival was previously discussed and needs someone to run it.</li> </ul>	

	Pat Palmer happy to help but not organise it. Action – Alex to write to Paul Brooker to confirm if it will go ahead or not.	AB
18	Deanery Synod <ul style="list-style-type: none"> <li>• Already discussed.</li> </ul>	
19	Meetings Next meeting is 19th March and APCM is 24 <sup>th</sup> April	
	The meeting closed with prayers at 9.25pm	