

St Michaels PCC

Minutes of a meeting of the PCC held on Monday 3 July 2017 at 7.30pm in the Charter Hall

Present: Alex Bienfait , Catherine Wilson, Tom Hay (Chair) Ruth Papworth, Mike Barkway, Vivienne Rose, John Lowings, Tanya Ling (Minutes Secretary)

| Item | | Action |
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| 1 | The meeting opened in prayer with Catherine. | |
| 2 | Apologies for absence Apologies received from Tony Lush and Edward Demery. | |
| 3 | <p>Minutes of the previous meeting 15th May:-</p> <p>Matters arising, point 14. Amend to say that “Alex explained about” rather than “Bishop explained...”</p> <p>The minutes of the meeting on 15 May were read and voted a true record. All in favour. <u>Signed by Alex</u></p> <p>Minutes of the previous combined meeting on 12th June:- The minutes of the meeting on 12 June were read and voted a true record. All in favour. <u>Signed by Alex</u></p> <p>The minutes of the meeting on 13 March were also read and <u>signed by Tom Hay.</u></p> | |
| 4 | <p>Matters arising from the previous meetings:-</p> <ul style="list-style-type: none"> • Smart Water – <u>Tom to carry forward</u> • Ownership of area next to the tree – the office wrote Ashford BC to clarify on ownership. They have asked for a clear map/ picture to be sent to them to help with the enquiry. John believes that historically that it is church land. There are historical minutes that could be referenced to investigate further. Await Ashford BC answer and action from there. • Gluten free wafers – Catherine is sourcing them through Revd Sue Wharton and will have them for the upcoming group service. • Church Notice Board – mockup needs to be provided for in the church – carry forward. <u>Office to ask Marcus to provide the mockup</u> • French Translation – carry forward • V Fast annual payment – Tom confirms that the payment has been received . Alex has diarised an invoicing system to ensure regular payment is made • Review of APCM minutes – office has amended Diocesan Synod paragraph • APCM minutes to be uploaded onto the website. Office to check • Ministry report – update Brian Bristow on date of the harvest festival • H&S – closed churchyard query being followed by Tony. Carry forward • Agreed to send thank you letter to regular givers each year. Office has | <p>Office</p> <p>Office Office</p> |

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| | diarised this. Liz Mullins to attend a PCC meeting to talk about fundraising. | |
| 5 | <p>Open Forum</p> <ul style="list-style-type: none"> Data protection forms given to Mike, Tom and Vivienne. Catherine to pass one to John . To be completed and returned to the office and stored. Co-option of Mike Barkway occurred at the previous combined meeting by the Smarden PCC on 12 June Fair Trade – is Smarden still a Fair Trade church. Look at prioritising this. There is a sign in the church. Discuss with Val that purchases are Fair Trade. Wider discussion required on this. | CW/VR |
| 6 | <p>Finance</p> <ul style="list-style-type: none"> Tom gave a half year financial report which was distributed to the PCC. Ahead of last year and ahead in budget but still £3K deficit of income, same as last year. We have the Xmas tree festival coming which may help. Mike queried the Giving for this year – General Giving includes the Appollos Trust to which we are committed to £1K per year. Fourteen churches in the deanery contribute to the trust. £5600 deficit for the whole of the year has been estimated. Cash flow is running low so may need to move some cash reserve funds to help with this to ensure a buffer is there Handover to new treasurer, Ewa Loffstadt, will start later this month. Alex has received 2 very good references for Ewa. Pilot of contactless payment schemes – this may be worth tracking as would help our Giving. Direct Debits as a possibility as well. | |
| 7 | <p>Church Plan priorities for 2017/18</p> <ul style="list-style-type: none"> <u>Active Church</u> should be a continued focus especially children that are growing up, how do we look at young adults to attend. Since Xmas numbers are lower each month. <u>Lay preaching and lay led services</u> – lay preaching and to offer this at least 4 times a year. Action - need to incorporate these into the rota and approach the lay preachers and start with Evensong <p>Diocese offers ALM training (Authorised Lay Ministry) and will encourage some of our lay leaders to attend this.</p> <ul style="list-style-type: none"> <u>Fair Trade</u> – assess requirements for FT status <p>Add these priorities as a regular agenda item to all PCC meetings</p> | <p>AB/CW</p> <p>Office</p> |
| 8 | <p>Parish Council request – Post Office</p> <p>Jocelyn will update John Lowings later this week on various meetings that have</p> | |

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| | Vote of thanks for Mike in his previous Synod role in his many years of service | |
| 18 | The meeting closed with prayers at 9.40pm | |
| 19 | Next meeting is on Monday 4 th September | |